# Item to be reviewed:

Reviewer: Date sent: Review due: Length of review:

LISR reviews reference works, dissertations, research methods texts, computer software, and professional literature covering the research process and applications of research. Views expressed are those of the reviewers and do not necessarily reflect the views of the Editorial Board or publisher.

The main focus of the review is an assessment of the work and its relation to others in the field. What is the purpose of the work, has that purpose been achieved, and how has that purpose been achieved? Summarizing the scope, arrangement, and special features of the work may aid in your assessment.

## STYLE

The review should contain three sections: the bibliographic citation of the work reviewed, identification of the reviewer, and the review itself.

*Bibliographic citation:* This should conform to the following format, making sure to include authors= first names, pagination, format, and ISBN:

Swisher, Robert, & McClure, Charles R. Research for Decision Making: Methods for Librarians. Chicago, IL: American Library Association, 1984. 240 pp. \$25.00 (paperback). ISBN 0-262-61125-2

*Reviewer*-s *identification:* Identification of the reviewer begins with AReviewed by,<sup>@</sup> then includes your name as you wish to have it listed, your job assignment, and your place of employment, including street address, city, state, and ZIP code, and e-mail address.

**Quotation guidelines:** Please include page numbers for all quotation from the work being reviewed. Manuscripts and reviews in LISR must conform to the current edition (1994) of the *Publication Manual of the American Psychological Association*. The only exceptions are: a) the first names of all authors should be spelled out in the reference list, and (b) unpublished references should not be treated as reference notes, but listed in the same format as published references. Examples follow:

Journal article: Weick, Karl E. (1989). Theory construction as a disciplined imagination. *Academy of Management Review*, 14, 516-531. (Note: If each issue in a volume begins with page 1, then the issue number should be given as 14(1), 34-52.

Book:

Swisher, Robert, & McClure, Charles. (1984). *Research for decision making: Methods for librarians*. Chicago, IL: American Library Association. Chapter in a book:

Buckland, Michael K., & Gathegi, John. (1991). International aspects of LIS research. In C.R. McClure & P. Hernon (Eds.), *Library and information science research: Perspectives and strategies for improvement* (pp. 63-71). Norwood, NJ: Ablex.

#### MEDIA OF SUBMISSION

Electronic submission is preferred, via e-mail (lines no longer than 65 characters) or on disk, in plain ASCII text or Word/WordPerfect format. E-mail certainly saves time and people are often facing deadlines. If necessary, paper copy, double-spaced can be submitted in lieu of, or in addition to, electronic submission.

#### DEADLINE

We have allocated space in the forthcoming issues of LISR for your review. If you cannot meet the deadline given at the top of these instructions, please notify us and return the book promptly.

### **REVIEW COPY**

The review copy is yours to keep with the compliments of LISR. Many thanks for agreeing to review this book and for your prompt response.

#### WHERE TO SUBMIT

Please send your review to Marilyn Domas White at:

whitemd@wam.umd.edu OR

College of Library and Information Services University of Maryland Hornbake, South Wing 4117F College Park, MD 20742 OR

FAX: (301) 314-9145