

Late Work / Early Test Agreement

Course: _____

Student: _____

Type of Agreement:

- Early Test Missed Test Missed Quiz
 Missed Lab Missed Homework
 Other Missed Work: _____

Original Due Date: / /

Reason: Documented Undocumented Credit level: _____ percent

(student: write reason in this box)

New Date:

- A [makeup early] exam is scheduled on _____ at _____ AM PM
in building _____ room _____.
- Original missed work is due _____ at _____ AM PM end of class.
- Replacement missed work is due _____ at _____ AM PM end of class.
Replacement work: _____

Failure to appear as scheduled or to turn in the missed work at the agreed time will result in a grade of zero for that work.

Instructor: _____ date _____

Student: _____ date _____

Completed: / / Instructor initials: _____